

Role Title: Director of Music

Location: St John the Baptist Church, Cardiff.

Reporting to: Vicar & PCC

Purpose of the Role

To lead and cultivate the musical life of the parish, enriching worship and community through high-quality, inclusive, and spiritually grounded music-making.

Role Overview

The Director of Music plays a vital part in the worshipping life of the parish, offering leadership and direction in all aspects of music ministry. Rooted in the liturgical tradition of the Church in Wales, the role combines musical excellence with spiritual sensitivity, enabling congregational worship to be enriched through music.

Core Responsibilities

Liturgical Music Leadership

- * Oversees music selection and performance for regular worship services, special liturgical celebrations, and occasional offices.
- * Works under the direction of the vicar/incumbent to ensure music reflects the season, theme, and tone of the service
- * Leads the parish choir and musicians, ensuring appropriate rehearsals and musical preparation.
- * Accompanies choir on piano for any midweek or post service rehearsals

Ministry Formation and Support

- * Encourages and nurtures the musical gifts within the congregation, creating inclusive opportunities for participation by all the members of the community.
- * Under the direction and supervision of the vicar, provides pastoral support and spiritual encouragement to those involved in the music ministry.
- * Offers guidance and training where needed to build confidence and capability in volunteers

Musical Administration and Stewardship

- * Maintains and develops the parish's music resources, including instruments (where appropriate), sheet music, and digital archives.
- * Works within agreed budgets, and collaborates with the Parochial Church Council (PCC) on stewardship of musical assets.
- * Ensures safeguarding protocols are followed in all music-related activities.

Community Engagement and Outreach

- * Coordinates occasional musical events such as concerts or themed services to support outreach and deepen community relationships.

Dated September 2026